



METUNG

Local Emergency Action Plan (LEAP)

ACKNOWLEDGEMENT_ - We would like to acknowledge the Gunaikurnai People, as the Traditional Custodians of this land. We thank them for caring for this country for thousands of years, and pay our respects to their Elders, past, present, and emerging. We acknowledge that sovereignty was never ceded.

LEAP DESCRIPTION

The Metung Local Emergency Action Plan (LEAP) may help you get ready BEFORE an emergency, to have an idea of what to do DURING an emergency, and to navigate recovery AFTER an event.

LEAP supports the East Gippsland Shire Council's Local Incident Management Plan (LIMP) (*Please see the centre of this booklet for a copy of this*). It has been designed to serve as an adjunct to individual or business emergency plans and general preparedness. LEAP should not replace any personal or family plan you have.

LEAP is also available on the East Gippsland Shire Council website, contained within the Emergency Dashboard under "Your Community" then click on Metung on the map.

COMMUNITY ACTION FOR READINESS AND EMERGENCY

(CARE-Metung) - This booklet has been produced by a group of concerned Metung residents who have worked together with the East Gippsland Shire Council to promote preparedness for emergencies and weather hazards within the Metung community. Every precaution has been taken to ensure that the information contained within the LEAP booklet is accurate and current as of November 2025.

The CARE-Metung planning group does not in any circumstances accept responsibility for the accuracy or suitability of the information published in this booklet and disclaims any responsibility for loss or damage arising from the use of this booklet or the information contained within it.

BEFORE AN EMERGENCY

Being well prepared before an emergency is essential to your wellbeing and will aid your recovery. It is really important to prepare both practically and psychologically as once the emergency or hazard is present your ability to think logically may be hampered. Think about how you normally react to stressful situations. Having a clear, easy to follow step by step plan that takes into account your personality and situation will be invaluable.

Remember: you may not receive an official warning and emergency assistance may not be available. It is your responsibility to be aware of what is happening around you in order to stay safe.

Some ideas to get you started:

1. Download the VicEmergency App on your phone or tablet
2. Make sure you know how to access the East Gippsland Shire Council (EGSC) Emergency Dashboard
3. Have a battery-operated radio (or wind up one) and tune to the emergency information on:
 - ABC (Local AM 828, FM 100.7, 97.1)
 - ABC (Radio National FM 106.3, 98.7, 99.7, 103.5)
 - 3TR (FM 99.9, REG FM 105.5, 90.7)
 - UHF (CB Channel 40)
4. Know your location as a GPS map reference. Open google maps and type in your address or drop a pin on your location, this will show you the coordinates.

KNOW YOUR RISK

Make sure you are fully aware of the potential risks in your area, including heatwaves, storms and power outages, bushfire and smoke, flood and water inundation. There are many websites where you can assess your property risk.

- **Suncorp Haven Home Resilience** gives a data led digital experience designed to educate people about their homes weather risks and resilience needs.
- The **CFA** website has information on understanding your level of risk in a bushfire (see the section “Am I at Risk”, under Plan and prepare). Subscribe to MyCFA to get tailored information on how to plan and prepare for fires if you live, travel or work in Victoria – www.cfa.vic.gov.au/plan-prepare/mycfa.
- **Bushfire Resilience Inc** provides information and webinar recordings on all matters related to preparing for, and understanding bushfires – bushfireresilience.org.au.

Burning off – In Victoria you are required to register your burnoff before you burn off on 1800 668 511 or <https://www.cfa.vic.gov.au/contact/register-your-burn-off> and you may need a permit from Fire Services Victoria, especially during the FIRE DANGER PERIOD. Advice can be found under the “Register Your Burn Off” at [Register Your Burn-Off | CFA \(Country Fire Authority\)](#) on the CFA website.

PREPARE A PLAN NOW

This will be either your individual or your family plan. Your plan is the most important plan and **must** be created by you well in advance of any emergency or predicted severe weather days.

Remember that leaving early is always the safest option, do not wait until the emergency is upon you.

Information on preparing a plan can be found at:

- East Gippsland Shire Council – emergencydashboard.eastgippsland.vic.gov.au
- Red Cross - <https://www.redcross.org.au/prepare/>
- VicSES - <https://www.ses.vic.gov.au/plan-and-stay-safe>
- CFA - <https://www.cfa.vic.gov.au/plan-prepare/before-and-during-a-fire/leave-early>

Printed copies of preparedness information can be found at:

- Metung Country Club Assembly Area.
- Metung Yacht Club Assembly Area.

Keep your plan simple and straight forward and consider the following:

- Check your insurance – is it enough for the risks you might face.
- Do I plan to stay, or leave early? Consider whether you are physically and psychologically capable of putting yourself through what is potentially a life-threatening event. If your plan is to stay you will need to be extremely well equipped, prepared, and informed as to what to expect.
- Have an evacuation kit ready (items to include can be seen on the Red Cross website).

- Have a list of what to take and where they are in your house, include things like medications and prescriptions, documents including identification, gadgets including chargers, clothing to last you for a few days.
- Animals you may have and their requirements including food and any medications.
- Decide on your most precious sentimental items and how you will gather them together for a quick exit – remember you will only be able to take a few things especially if you are leaving in a hurry.
- Talk to family and friends and figure out a plan to keep in touch if you, or they, need to evacuate.
- Essential supplies to have in the house in case you are unable to leave for a few days.
- If you are on a rural property, consider things like gates, animals, CFA access to water.
- Have some phone numbers of local people to either relay information to or seek assistance from.

DURING AN EMERGENCY

What to expect

1. Roads may be closed, and police may divert you. **DO NOT** drive in smoke or flood waters.
2. There may be fallen trees and power lines, visibility may be severely limited.
3. There may be no access to fuel for your vehicle.
4. There may be no electricity, Wi-Fi or mobile phone coverage.

When phone service fails emergency calls can be made using your internet connection by going to setting on your mobile phone and turning on “Wi-Fi Calling”.

What to do

1. Implement your individual or family preparedness plan.
2. Stay informed – depending on the type of emergency, different emergency services might take the lead role. Monitor up to date information on the VicEmergency App and the EGSC Emergency Dashboard. Wi-Fi is available at the public phone box opposite the Post Office. All warning and emergency information is received via the VicEmergency App. ABC radio stations (numbers listed under “Be Prepared”) provide up to date emergency warnings and alerts.
3. If leaving home remember to close the windows and doors of your house and draw the curtains and blinds. Turn off all gas connections and appliances and turn the valve on the gas bottle so it faces away from the house. Disconnect the downpipe to the water tank if you have one.

During a bushfire event

1. Stay informed by monitoring up to date information on the VicEmergency App.
2. Follow any directions that may be given by local CFA brigade members.
3. Metung CFA can be located on Facebook or use CFA local to find information on:
 - Which fire district you live in or are travelling to.
 - Total fire ban status and four-day Fire Danger outlook for your location.
 - Upcoming fire safety meeting and CFA community “event” near you.

- Location of the nearest Bushfire Places of Last Resort (BPLR).
- Fire Danger period information for your area.

Evacuation during a bushfire:

A recommendation to evacuate may be issued in some circumstances but you should not rely on receiving one.

Leaving early is the safest option – leave well before you see flames and while the exit routes are still open. Have your emergency kit ready to take in case you need to evacuate quickly and add any extra items.

Evacuation by boat or water during a bushfire:

A boat may not provide shelter from smoke, heat, or flying embers, and may not accommodate your animals. Entering the water should only occur as an absolute last resort as it could result in hypothermia. There could be thick smoke that limits visibility and is a navigational hazard, as well as reducing oxygen and prove detrimental for people with respiratory conditions.



LOCAL INCIDENT MANAGEMENT PLAN

METUNG

WHAT TO DO DURING A LOCAL INCIDENT: FIRE, FLOOD, STORM, ETC

GET READY NOW		WHEN TO LEAVE	
 Develop a personal incident plan	 Make sure vehicle has fuel	 When you hear an incident will impact your area	 Close windows, doors, curtains, turn off gas and appliances
 Pack an emergency kit	 Prepare your house	 When advised by CFA, SES, DEECA, Vic Police, Radio	 Notify family / friends when you leave
WHAT TO TAKE		WHAT TO EXPECT IN AN EMERGENCY	
 Protective clothing including hat, long sleeve top and pants and sturdy footwear	 Food and water	 DO NOT rely on electricity to fight fires	 DO NOT drive in smoke or flood water
 Prescriptions, medication and batteries	 Phone and charger, radio	 Limited visibility	 Limited access
 Important documents, photos, insurance, USB sticks, etc	 Torch and batteries	 Crowded at Assembly Area	 Loss of power and phone communication
YOUR ASSEMBLY AREA DOES NOT REPLACE YOUR PERSONAL PLAN AND DECISION TO LEAVE EARLY		WHAT TO EXPECT IN AN EMERGENCY	
 Assembly Areas offer no guarantee that emergency services will be present during an emergency		 Assembly Areas make people feel less isolated	
 Assembly Areas may not prevent death or injury from fire, embers or radiant heat		 Assembly Areas can be a place for Authorities to leave information and maps	
 Assembly Areas are a place to gain information		 Assembly Areas can be a place for Authorities to meet with community	
 Assembly Areas are a place to support each other		 Assembly Areas can be a place for Authorities to meet with community	

ASSEMBLY AREAS

METUNG YACHT CLUB

METUNG ROAD, METUNG 3904

METUNG COUNTRY CLUB

KINGS COVE BOULEVARD, METUNG 3904

AED DEFIBRILLATORS

METUNG YACHT CLUB, METUNG HOTEL, HEALTH CENTRE, METUNG COUNTRY CLUB, METUNG HOT SPRINGS AND MOSQUITO POINT

STAY INFORMED

Police, Fire, Ambulance 000

VicEmergency Hotline 1800 226 226

Bushfire Info Line (VBIL) 1800 240 667

Regional Roads Victoria 13 37 78

State Emergency Service 132 500

VicEmergency (Information) www.emergency.vic.gov.au

Regional Roads Victoria (Traffic Information) www.regionalroads.vic.gov.au

ABC (News/alerts) www.abc.net.au/emergency

East Gippsland Shire Council www.eastgippsland.vic.gov.au

Bureau of Meteorology (Weather) www.bom.gov.au

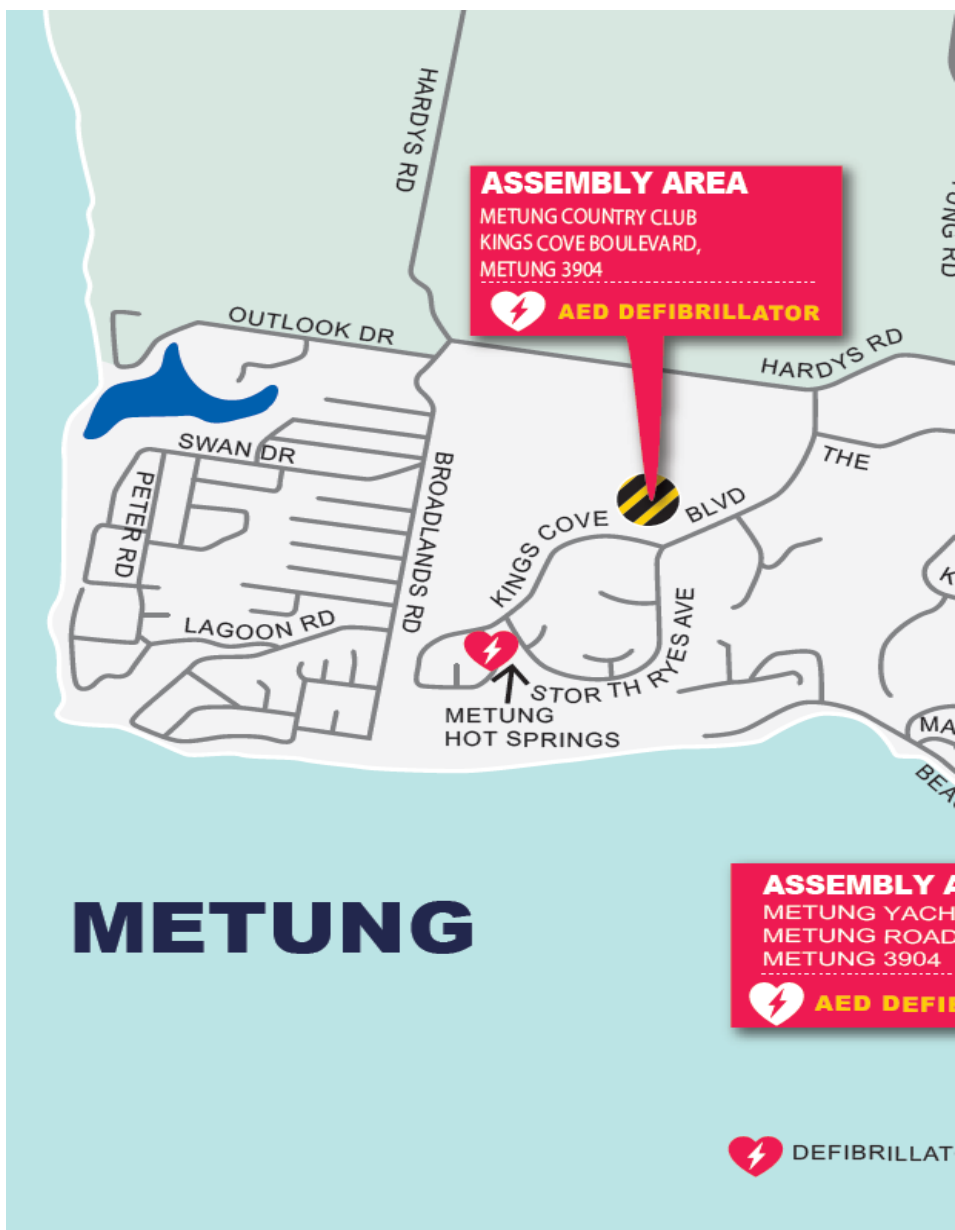
VicEmergency App (Free)

ABC Local AM – 828, FM – 100.7, 97.1

ABC Radio National FM 106.3, 98.7, 99.7, 103.5

3TR FM – 99.9, REG FM – 105.5, 90.7

UHF CB – Channel 40





During a flood or storm event:

Should the situation be life-threatening call 000 immediately.

If the situation is not life threatening you can contact the Victorian State Emergency Service (VicSES) on 132 500 and request assistance for the following:

- There is a fallen tree causing structural damage to your home.
- There is damage to your roof, or it is leaking.
- There is a fallen tree, or branch that is preventing you from entering or exiting your house.
- Your house is flooded or is about to be flooded.

During a heatwave event:

Extreme heat can cause heatstroke which is a serious condition. Heat can affect everyone but those most at risk are older people, young children, and those who struggle to regulate their body temperature due to a medical condition or because they are on certain medications.

Cool Spaces during a Heatwave – there are NO official cool spaces in Metung. The Metung Country Club have offered access to their Golf Club facilities at 94 Kings Cove Boulevard, Metung during business hours seven days a week. You will have access to cool water, toilets, Wi-fi and pets can be accommodated in an outdoor area if well supervised.

Please note that in the case of a total power outage there will be no cooling available - Phone: 5141 2327.

Keeping Track of Family or Friends:

Many survivors say that the biggest stress they faced was not knowing where their family and friends were, and if they were safe. **A Community Leave Early Form** can be completed on the EGSC website. Make sure you let family and/or friends know your whereabouts to avoid unnecessary anguish and the use of police time.

Register Your Location:

In a major emergency, the Incident Controller and Victoria Police might request Red Cross to activate their service called **Register.Find.Reunite**. This is a national service that helps people know what you are doing and that you are okay. Your privacy is protected, and you control the information that other people can see. Emergency Services can use **Register.Find.Reunite** to check where people in an affected area are located. It can avoid unnecessary searches, and it is useful after an emergency as it can assist support services to locate you.

If **Register.Find.Reunite** is operating it can be accessed in person at an Emergency Relief Centre or online using the link: www.register.redcross.org.au/emergencies/about-register-find-reunite/.

Assembly Areas:

Please note that Assembly Areas are **NOT** a place of refuge.

Assembly Areas are available to local residents or visitors to the area. They are generally open during an emergency and serve as a place for people to access information (including information from the Public Information Unit in an Incident Control Centre), gain support, and feel less isolated.

Note: An Assembly Area will not be used when an evacuation order has been issued. This will be communicated to you by VicEmergency via the VicEmergency website, the VicEmergency App, the EGSC Emergency Dashboard, and local emergency radio stations.

Metung's Local Incident Management Plan has two nominated Assembly Area locations:

1. **Metung Country Club (Golf Club)** – located at 94 Kings Cove Boulevard, Metung – Phone 5141 2300.

Generally, the Metung Country Club is open business hours seven days a week. A sandwich board will be placed outside to indicate when the facility is operating as an Assembly Area, outside of business hours you will need to call and confirm whether they are open or not.

The Metung Country Club provide a well-equipped, resilient Assembly area with reliable communications and strong community support services, however at this stage they do not have back up power in the event of a power outage.

They offer the following facilities –

- Large indoor area with capacity for community to gather and receive information.
- Large screen smart TV with internet connectivity.
- Wi-Fi ensuring communications remain available during outages.
- Power outlets available for public use (device charging).
- Defibrillator on site.
- Handheld, portable speaker and siren.
- Toilets and showers.
- Air conditioning and heating.

- Ample parking.
- Tea/coffee making facilities.
- Water station.
- Areas suitable for children, indoor lounge and outdoor spaces.
- Outside areas for pets (must be controlled by owners).
- Preparedness information Hub – display brochures and resources on emergency planning available year round.
- Central, accessible location in Kings Cove Boulevard.
- Strong connection with community networks and ability to host larger groups comfortably.
- Hospitality facilities that can enhance comfort and wellbeing for community members experiencing trauma.

2. **The Metung Yacht Club** – located at 113 Metung Road, Metung – Phone 5156 2315.

A sandwich board will be placed outside to indicate when they are open as an Assembly Area.

The Metung Yacht Club offer the following:

- A hub for disseminating emergency information from relevant agencies to the community.
- General power outlets available for charging mobile phones and essential devices when community members are unable to do this at their home.
- Limited cooking and refrigeration facilities available when community members are unable to do so at home.
- Shelter in the clubhouse available during extreme weather events (safety permitting).
- Shower and toilet facilities.

Note: the above facilities rely on the availability of mains power, plans are in progress to install an independent power source.

Neighbourhood Safer Place (NSP)

Is a place of last resort when all other bushfire plans have failed, please refer to the CFA website to gain a detailed understanding of what an NSP offers: <https://www.cfa.vic.gov.au/plan-prepare/your-local-area-info-and-advice/neighbourhood-safer-places>.

The closest designated NSP for Metung is Swan Reach Oval, Duffy Street, Swan Reach. These sites are also referred to as “Bushfire Place of Last Resort”.

Emergency Relief Centre

An Emergency Relief Centre may be established at the request of the Incident Controller and Victoria Police. It is **not** a refuge or a recovery centre. It provides only basic support services such as emergency shelter, food, first aid, and information. Traditionally these are established on a temporary basis to support the immediate needs of people impacted by an emergency event. This is likely to be in the nearest larger town that is not directly impacted by the emergency i.e., Bairnsdale or Lakes Entrance.

AFTER AN EMERGENCY

The Process

Recovery after an emergency is not a linear journey. Depending on the nature and the impact of the event, recovery for you and your community could take months or years.

It is important to remember to conserve your energy and look after yourself and your family and friends.

Prioritise what needs to be done first and what can wait. Use all available assistance.

Recovery Centre

Following an emergency a Recovery Centre may be set up to provide support to impacted communities. This will be a source of recovery information and will coordinate community recovery services including access to material aids and financial supports.

Road Closures

Roads may remain closed so follow the directions of VicPolice or Emergency Services. This may delay a return to your property. You can also check the VicRoads website and listen to local ABC radio. Identification may be required to show police that you are a local resident.

Essential Supplies

You will need access to fuel, food, water, and power. Listen to ABC radio or attend community briefing sessions at the Assembly Areas for announcements on updates for essential items. A public phone is located opposite the Metung Post Office, and toilets available at the Metung Lake King Jetty, Shaving Point, Chinaman's Creek, or the Assembly Area.

Access to Water

The Metung standpipe is located at the corner of Metung and Rosherville Roads. If you have tank water, consider that it may have become polluted during a fire event.

EMERGENCY CONTACT INFORMATION

FOR ALL EMERGENCIES DIAL 000

- *Police/Fire/Ambulance – 000*
- *Victorian Bushfire Information Line – 1800 240 667 Callers with speech or hearing difficulties can use textphone/telewriter (TTY) on 1800 555 677*
- *VicSES – 132 500*
- *VicSES Flood and Storm Information Line – 1300 842 737*
- *East Gippsland Shire Council – 5153 9500 (there is an after-hours service)*
- *East Gippsland Water – 1300 134 202*
- *Electricity – AusNet Services: powerlines – 131 799*
- *Transmission Network -1800 111 164*
- *Bairnsdale Regional Health Service – 5150 333*
- *Lifeline – 131 114*
- *Poison Information – 131 126*
- *RACV – 131 111*
- *Traffic Information and Road Closures – 131 170*
- *Wildlife Injuries - 1300 094 535*
- *Nurse on Call – 1300 606 024*