



Councillor Briefing Notes

Tuesday 11 November 2025 at 10.00 am

273 Main Street, Bairnsdale 3875

Mayor

Cr John White

Deputy Mayor

Cr Sonia Buckley

Councillors

Cr Jodie Ashworth

Cr Tom Crook

Cr Barry Davis (Online)

Cr Joanne Eastman

Cr Bernie Farquhar

Cr Ian Trevaskis

Council Officers

Fiona Weigall

Stuart McConnell

Sarah Johnston

Chris Stephenson

Chief Executive Officer

General Manager Assets and Environment (Online)

General Manager Business Excellence

General Manager Place and Community

Apologies

Cr Arthur Allen

Declaration of Conflict of Interest

Cr Sonia Buckley declared a conflict of interest in relation to item 4.2 *Tiny Homes - Notice of Motion Response* as a material conflict of interest due to having participated in preliminary discussions about venturing into a company manufacturing smaller homes.

Councillor Briefing Session

Business Excellence

1.1 Workshop No 2 - Draft Procurement Policy

Councillors workshopped the draft Procurement Policy, reviewing feedback from the previous workshop session held early this year and industry best practice. Some changes are being considered to improve how Council manages tendering and purchasing, and to make sure the policy reflects current standards.

1.2 Health Safety and Wellbeing Quarterly report - June to September 2025

Councillors were briefed on the Health Safety and Wellbeing Quarterly Report Q1 for July September 2025 on the health, safety and wellbeing for staff.

Place and Community

2.1 Lakes Entrance Northern Growth Area (LENGA) Update and next steps

Councillors were briefed on the Lakes Entrance Northern Growth Area and the associated planning scheme controls. Council will continue to work with the community and other stakeholders to streamline the planning controls.

Assets and Environment

3.1 CONFIDENTIAL Council Business Matter

Confidentiality Notice

The information contained in Confidential Attachment 1 to this report is confidential under section 3(1) of the *Local Government Act 2020* because it relates to: (f) Personal Information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs and (g) Private Commercial Information, being information provided by a business, commercial or financial undertaking.

Pursuant to section 66(5)(b) of the *Local Government Act 2020*, if released, the information discussed or considered in relation to this agenda item would unreasonably disclose sensitive or identifying information that could compromise privacy or lead to harm or distress, and or other proprietary information shared in confidence.

3.2 **CONFIDENTIAL Council Business Matter**

Confidentiality Notice

The information contained in this report is confidential under section 3(1) of the *Local Government Act 2020* because it relates to: (a) Council Business Information, being information that would prejudice the Council's position in commercial negotiations, if prematurely released.

Pursuant to section 66(5)(b) of the *Local Government Act 2020*, if released, the information discussed or considered in relation to this agenda item could prejudice Council's position in commercial negotiations which have not yet commenced.

3.3 **CONFIDENTIAL Contractual Matter**

Confidentiality Notice

The information contained in the confidential attachments to this report are confidential under section 3(1) of the *Local Government Act 2020* because they relate to: (a) Council Business Information, being information that would prejudice the Council's position in commercial negotiations, if prematurely released.

Pursuant to section 66(5)(b) of the *Local Government Act 2020*, if released, the information discussed or considered in relation to this agenda item could prejudice Council's position in commercial negotiations which have not yet commenced.

3.4 **CONFIDENTIAL Contractual Matter**

Confidentiality Notice

The information contained in this report is confidential under section 3(1) of the *Local Government Act 2020* because it relates to: (a) Council Business Information, being information that would prejudice the Council's position in commercial negotiations, if prematurely released.

Pursuant to section 66(5)(b) of the *Local Government Act 2020*, if released, the information discussed or considered in relation to this agenda item could result in Council being placed at a commercial disadvantage during negotiations with the contracted business.

3.5 **Krauatungalung Walk Design and Consultation - Update**

Council received an update on the Krauatungalung Walk project. The presentation covered the project's background, funding, and ongoing engagement with the community. Council has made changes to the design based on community feedback and will continue to work with residents and stakeholders as the project progresses.

Reports to Future Council Meeting

4.1 Planning Permit application 2024.373 - Buildings and works and removal of vegetation associated with Krauatungalong Walk Stage 4 - Lakes Entrance Foreshore

Councillors were briefed on the Planning Permit application 2024.373 - buildings and works and removal of vegetation associated with Krauatungalong Walk Stage 4. Councillors noted the draft Council report, which will be submitted to the **18 November 2025** Council Meeting for consideration.

Conflict of Interest

Cr Sonia Buckley, having declared a Conflict of Interest in relation to item 4.2, left the Council Chambers at 4.58 pm.

4.2 Tiny Homes - Notice of Motion Response

Councillors were briefed on the Tiny Homes Council Notice of Motion response report. Councillors noted the draft Council report, which will be submitted to the **18 November 2025** Council Meeting for consideration.

Attendance

Cr Tom Crook left the Council Chambers at 5.06 pm and did not return
Cr Sonia Buckley returned to the Council Chambers at 5.16 pm.

4.3 Council Meeting Schedule 2026

Councillors were briefed on the Council Meeting Schedule for 2026. Councillors noted the draft Council report, which will be submitted to the **18 November 2025** Council Meeting for consideration.

4.4 S11A Instrument of Appointment and Authorisation Planning and Environment Act 1987

Councillors were briefed on the draft report resolution of Council to remake the S11A Instrument of Appointment and Authorisation under the *Planning and Environment Act 1987*. Councillors noted the draft Council report, which will be submitted to the **18 November 2025** Council Meeting for consideration.

4.5 Organisational Performance Report July to September 2025

Councillors were briefed on the Organisational Performance Report July to September 2025. Councillors noted the draft Council report, which will be submitted to the **18 November 2025** Council Meeting for consideration.

Meeting Close

Meeting closed at: 5.45 pm

Approved by: Fiona Weigall Chief Executive Officer