

Amend a Planning Permit Application

s50 & s57A Planning and Environment Act 1987; r13 Planning and Environment Regulations 2015



- For a s50 application, no additional fees are payable unless the amendment introduces a matter not already covered by the original application.
- For a s57A application, a fee of 40 percent of the original application fee amount is payable. The amount will be confirmed by a senior planning officer in accordance with the *Planning and Environment (Fees) Regulations 2016*. An invoice will be generated once the amended application has been assessed to confirm it is complete.
- Please provide details of who the invoice will be made out to.

Applicant details:

First name:	Surname:
Business trading name (if applicable):	
Postal address:	
	Postcode:
Contact number:	
Email address:	

Owners details: (if not the applicant)

First name:	Surname:
Business trading name (if applicable):	
Postal address:	
	Postcode:

Description of the land:

Street number:	Street name:	
Town:	Postcode:	
AND/OR		
Lot Number:	Plan Number:	
Other Legal Description:		

- Other legal description may be a Crown Allotment reference, Volume/Folio, or other title descriptor.
- If the proposal relates to multiple addresses/parcels, please attach a document with the details of the additional land included, including Ownership detail.

Collection notice:

East Gippsland Shire Council collects information provided by you in this form to assess your eligibility to amend a planning permit application under s72 Planning and Environment Act 1987; r14 Planning and Environment Regulations 2015. When submitting documents to Council you are confirming that you have authority to use those documents. In the event that the giving of notice is required pursuant to Section 52 of the Planning and Environment Act 1987, your permit documents submitted as part of this application, including your full contact information to be made available for public viewing on Council's website. East Gippsland Shire Council will only disclose your personal contact information to a third-party where required to do so by law. Information shared in this situation will be in accordance with the requirements of the Privacy and Data Protection Act 2014. If incorrect information or details are provided Council will be unable to assist you with this request. For more information on Council's Privacy Policy, please visit Council's *Privacy Statement* on our website or email feedback@egipps.vic.gov.au if you have any questions. AUG 26

Declaration in relation to title restrictions:

Is there any encumbrance on the Title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?	☐ Yes	☐ No
Will the proposal result in a breach of a registered covenant restriction or agreement?	☐ Yes	☐ No

Description of proposal:

Describe the use, development or other matter which needs a permit:

Amendment type: Under which section of the Act is the amendment to the application made? (one answer only)

s50 Amendment by applicant before notice	☐
s57A Amendment by applicant after notice is given	☐
Revised estimated cost of development: <i>Note: You may be required to verify this estimate</i>	\$

Existing conditions:

Describe how the land is used and developed currently:
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Required supporting documents (if the amendment to the application affects the existing documents)

- Title to each property subject to the application (must have been generated within the past 30 days)
- Full copy of Covenants or Section 173 agreements if applicable, and details of beneficiaries if there is a proposal which would contravene, alter, or end a covenant or restriction.
- Supporting documents which are mandatory requirements of the Planning Scheme (e.g. – Native Vegetation Removal Report, Bushfire Management Statement, Geotechnical report/waiver)
- Site plan & floor plan (for use and development applications) / elevations for development applications

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Suggested supporting documents, or subject to requirements of the scheme

- A report responding to the relevant application requirements and the policies and objectives of the East Gippsland Planning Scheme
- Supporting information/reports which are commonly considered with similar applications (e.g. – Land Capability Assessment, Bushfire Management Statement, Geotechnical report/waiver)
- If you need more space or have more information, please attach with this form.

Who is the invoice to be made out to?:

Invoice recipient:	
Address:	
	Postcode:
Contact number:	
Email address:	

Declaration

I declare that I am the applicant and that all the information in this application is true and correct and the owner(s) (if not myself) has (have) been notified of the amendment to the permit application.	☐
I confirm that I have authority to use the relevant documents.	☐
In the event that the giving of notice is required pursuant to Section 52 or 57B of the <i>Planning and Environment Act 1987</i> , I permit documents submitted as part of this application, including my full contact information, to be made available for public viewing on Council's website.	☐
In the event that the giving of notice is required pursuant to Section 52 or 57B of the <i>Planning and Environment Act 1987</i> , and I receive instructions to give notice to potentially affected parties, I confirm that I will destroy the instructions and personal information once the information is no longer necessary.	☐

Signature:	
Name:	Date: ____/____/____

Office Use Only:	
CS Stamp:	IM Stamp:

Contact Council

- 📞 **Phone:** 03 5153 9500
- ✉️ **Email:** feedback@egipps.vic.gov.au
- 💻 **Website:** eastgippsland.vic.gov.au
- ✉️ **Mail:** PO Box 1618, Bairnsdale VIC 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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