

Animal Ownership Change



There are some hard words in this form. The hard words are in [blue](#). You can read what the words mean [page 2](#).

Important Information:

- All animal ownership changes must be made in writing
- Changes will only be made once the form has been received and signed by both the new owner and last owner or
- If unable to get the last owners signature a [Statutory Declaration](#) must be completed.

Your Details

Name:							
Home address:			Postcode				
Postal address: (if different)			Postcode				
Phone number: Home:		Work:		Mobile:			
Email address:							
Do you have a Pension Card? ☐ Yes ☐ No (Please attach a copy)							

Animal Details

Animal type: ☐ Dog ☐ Cat
Animal name:
Breed:
Sterilised : ☐ Yes ☐ No
Microchip number:
East Gippsland Shire Council Animal Reference Number:

Last Owners Details

Name:							
Address:			Postcode				
Phone number: Home:		Work:		Mobile:			
Signature:							

I agree that

- All information on this form is correct
- The last owner has given me the animal
- The last owner has signed this form

Your Signature:		Date ____/____/____	
Office Use Only			
Date: ____/____/____		Civica Updated: ☐ Yes ☐ No	Initials: _____

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

Animal Ownership Change



Statutory Declaration

Statutory Declaration

I,
Name _____

Of,
Address _____

In the State of Victoria, agree that:

- I am the new owner of this animal.
- This information is true
- I am unable to get the last owners signature.

Signature: _____

Witness ([Approved Person](#))
Name: _____

Witness ([Approved Person](#)) Signature: _____ Date: _____
/ /

You must sign in front of an [approved person](#).

Hard Words in this Form:

Statutory Declaration: A statutory Declaration is sometimes called a 'stat dec'. A Statutory Declaration is a legal document and means you are telling the truth

Microchip: means an electronic device that is capable of being permanently implanted in an animal of a prescribed class of animal and that is designed to record information in a manner that can be electronically retrieved.

Sterilised: A dog or cat that has had a surgical procedure to remove all or part of the reproductive organs to prevent it breeding.

Approved Person: A Statutory Declaration can be witnessed by a Justice of the Peace, Pharmacist, Police Officer, Court Registrar, Bank Manager, Medical Practitioner or a Dentist or any other person named as per section 107A of the Evidence (Miscellaneous Provisions) ACT 1958.

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Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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