

Application for Memorandum of Consent for Major Traffic Control Items at Road Worksites



There are some hard words in this form. The hard words are in **blue**. You can read what they mean on page 2.

Applicant

Name:							
Postal address:							
			Postcode				
Phone number: Home:		Work:		Mobile:			
Email address:				Fax:			

Description

Type of work:							
Control items:							
Address of works:							
			Postcode				
Start date: ____/____/____				Finish date: ____/____/____			
Start time: _____ ☐ am ☐ pm				Finish time: _____ ☐ am ☐ pm			
Permanent items to be changed: _____							

Common major traffic control items for worksites include speed restriction signs, stop and give way signs, traffic control signs and stop here on red signal signs.							
Consented copies sent to the applicant, VicRoads and Police TOG at Bairnsdale.							

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Please make sure you have attached:

- ☐ Site Map – showing suburb, street, works area and nearest cross reference point
- ☐ Traffic Management worksite plan – This should include the following,
 - ☐ Reference to Standards Australia Site layout design
 - ☐ Risk assessment and need for Major Traffic Control Items
 - ☐ Use and placement of Major Traffic Control Items

I/we apply for consent to put up or use the Major Traffic Control Items listed above, at the location listed. These items will be used meeting with VicRoads guidelines. I/we agree to remove or change items as soon as no longer needed, correctly record usage in a document (e.g. diary), and reapply for [consent](#) if use beyond the removal date is needed.

Signature:
Name: Date: ____ / ____ / ____

Hard Words

Memorandum: A written message recording something for future use.

Consent: Permission for something to happen.

Consented: Permission has been granted for something to happen.

Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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