

Application for Payment Plan of a fine



There are some hard words in this form. The hard words are in **blue**. You can read what the words mean on page 3.

Service **Agreement**

Direct Debit	By signing the direct debit form, you allow East Gippsland Shire to take money from your bank account. We will only take money on a business day , if the date falls on a weekend or public holiday we will take the money on the next business day.
Changes to the Direct Debit	If we need to change the direct debit we will write you a letter and give you 14 days' notice of this change. Please call us on 03 5153 9500 if you have any questions.
If you want to stop or change the Direct Debit	To change the direct debit or update your bank details you need to tell us in a letter or fill in this form and give us 14 days' notice. To stop a direct debit , you need to tell us in a letter.
Your Responsibility	You need to make sure there is enough money in your bank account for each direct debit . You may be charged fees by your bank if there is not enough money. You should check your bank statement to make sure the right amount of money has been taken out by us. If your payment dishonours three times, your direct debit will be cancelled and you will need to find another way to pay your account.
Accounts	You should make sure that a direct debit can be taken from your bank and your account details are correct. Check with your bank if you have any questions about direct debit .
Confidentiality	Confidentiality means we will keep your information private. We will do what the law says. You can ask for a copy of our Privacy Policy.
Contact Us	Phone us on 03 5153 9500 or free call on 1300 555 886 Write to us at: East Gippsland Shire Council PO Box 1618 Bairnsdale VIC 3875

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

Application for Payment Plan of a fine



Applicant details:

Name:				
Home address:			Postcode	
Postal address (if different):			Postcode	
Phone number: Home:		Work:	Mobile:	
Email address:				
What type of fine do you have? (please tick the box)				
☐ Parking ☐ Animal ☐ Local Laws ☐ Fire Prevention ☐ Litter ☐ Health				

Fine details: (Your number can be found in the top right hand corner of your fine)

Fine Number:	Vehicle registration or animal number if applicable:	Amount:
IF:		\$
IF:		\$
IF:		\$
IF:		\$

Please provide reasons why you would like to be considered for this payment plan: _____

There is a minimum amount that needs to be paid on each fine.

The minimum amount is \$10.00 a week, \$20.00 a fortnight or \$40.00 a month.

☐ Weekly - Amount \$ _____
☐ Fortnightly - Amount \$ _____
☐ Monthly - Amount \$ _____
First Debit to be made on: _____ / _____ / _____

Do you have one of the following? (Please attach a copy)

☐ Pensioner Concession Card ☐ Veterans Affairs Gold Card ☐ Health Care Card
--

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

Application for Payment Plan of a fine



How do you wish to make payments?

☐ In person at one of Council's Service Centres	☐ Direct Debit from bank account. Complete bank details below.
--	--

Bank Details:

Name of Bank:				
Bank address:				
			Postcode	
Name of Account :				
BSB Number:		Account Number:		

I declare that:

- All the information on this form is correct.
- I understand that my application will be decided on the information I have provided.
- I agree that I have read this form and understand the [direct debit](#) agreement between East Gippsland Shire Council and me

Signature: _____ Date: ____/____/____

Hard Words:

Agreement: The terms agreed between you and East Gippsland Shire Council.

Business Day: A business day is Monday, Tuesday, Wednesday, Thursday and Friday. A public holiday is not a business day.

Direct Debit: A direct debit is when someone takes money from your bank account with your permission.

BSB: a 6-digit number that identifies banks and branches in Australia.

Confidentiality: the state of keeping or being kept secret or private

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

Application for Payment Plan of a fine



Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au