

Emergency Management

Community Leave Early/Information



- If you are leaving early or if you would like to register your whereabouts on any given day or time please fill out this form and leave at the place of registration
- Please print information carefully
- To assist us with our records please register your return home by notifying EGSC Emergency Management Team at memr@egipps.vic.gov.au or by phoning 5153 9500
- This form is intended to be for advice of emergency agencies only
- It is not intended to replace the Personal Identification Form (PIF)
- Person's attending a relief centre may still be required to complete a PIF to ensure they will be listed on the Red Cross 'Register, Find, Reunite' database

Location:	Date: ____/____/____	Time:24hrs
-----------	----------------------	------------

Family names	Given names	Alternate name (nickname, preferred name)	Relationship (To primary person registering)

Home address:	
	Postcode:
Postal Address:	
	Postcode:
Contact number:	
Email address:	
Destination address:	
	Postcode:
Contact number:	
Signature:	
Name:	Date:____/____/____

Office Use Only:	
CS Stamp:	IM Stamp:

Collection Notice

East Gippsland Shire Council collects information provided by you in this form to process your leaving early details in an emergency. East Gippsland Shire Council will only disclose your personal contact information to a third-party where required to do so by law. Information shared in this situation will be in accordance with the requirements of the Privacy and Data Protection Act 2014. If incorrect information or details are provided Council will be unable to assist you with this request. For more information on Council's Privacy Policy, please visit Council's *Privacy Statement* on our website or email feedback@egipps.vic.gov.au if you have any questions. AUG 26

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

 Phone: 03 5153 9500

 Email: feedback@egipps.vic.gov.au

 Website: eastgippsland.vic.gov.au

 Mail: PO Box 1618, Bairnsdale VIC 3875

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

East Gippsland Shire Council collects information provided by you in this form to process your leaving early details in an emergency. East Gippsland Shire Council will only disclose your personal contact information to a third-party where required to do so by law. Information shared in this situation will be in accordance with the requirements of the Privacy and Data Protection Act 2014. If incorrect information or details are provided Council will be unable to assist you with this request. For more information on Council's Privacy Policy, please visit Council's *Privacy Statement* on our website or email feedback@egipps.vic.gov.au if you have any questions. AUG 26