

Hoarding Permit

General Local Law 2017



- This permit has a fee of \$133.00 per application
- Please supply a site plan showing the areas, with measurements, that are being closed with this application

Applicant details:

Business trading name:			
Person responsible:			
Postal address:			
			Postcode:
Contact number:			
Email address:			
What are you closing off?	☐ Footpath	☐ Road	☐ Both

Hoarding details:

Location of hoarding:	
	Postcode:
Date of closure: From: ____/____/____ To: ____/____/____	
Times of closure: From: _____ ☐ am ☐ pm To: _____ ☐ am ☐ pm	
Please note - After 2 weeks there will be an occupation fee of \$7.00 per square metre, per week.	
Reason for closure:	
Safety precautions taken, keeping in mind pedestrians:	

Insurance details: *(please attach a copy of insurance)*

Insurer name:
Policy number:
Policy expiry date: ____/____/____
Sum insured: (minimum of \$20 million public liability insurance)

Collection Notice

East Gippsland Shire Council collects information provided by you in this form to consider your application for a hoarding permit. East Gippsland Shire Council will only disclose your personal contact information to a third-party where required to do so by law. Information shared in this situation will be in accordance with the requirements of the Privacy and Data Protection Act 2014. If incorrect information or details are provided Council will be unable to assist you with this request. For more information on Council's Privacy Policy, please visit Council's *Privacy Statement* on our website or email feedback@egipps.vic.gov.au if you have any questions. AUG 26

I declare that:

- I have read Council's rules on Street Closures supplied to me and agree to follow them
- The organisation agrees to cover Council, its servants and agents from all actions, costs, claims, charges and expenses from anything related to the closure of a street or footpath.

Signature:	
Name:	Date: ____/____/____

Rules

This permit relies on the permit holder meeting all of these rules and any other statutory obligation associated with the activity.

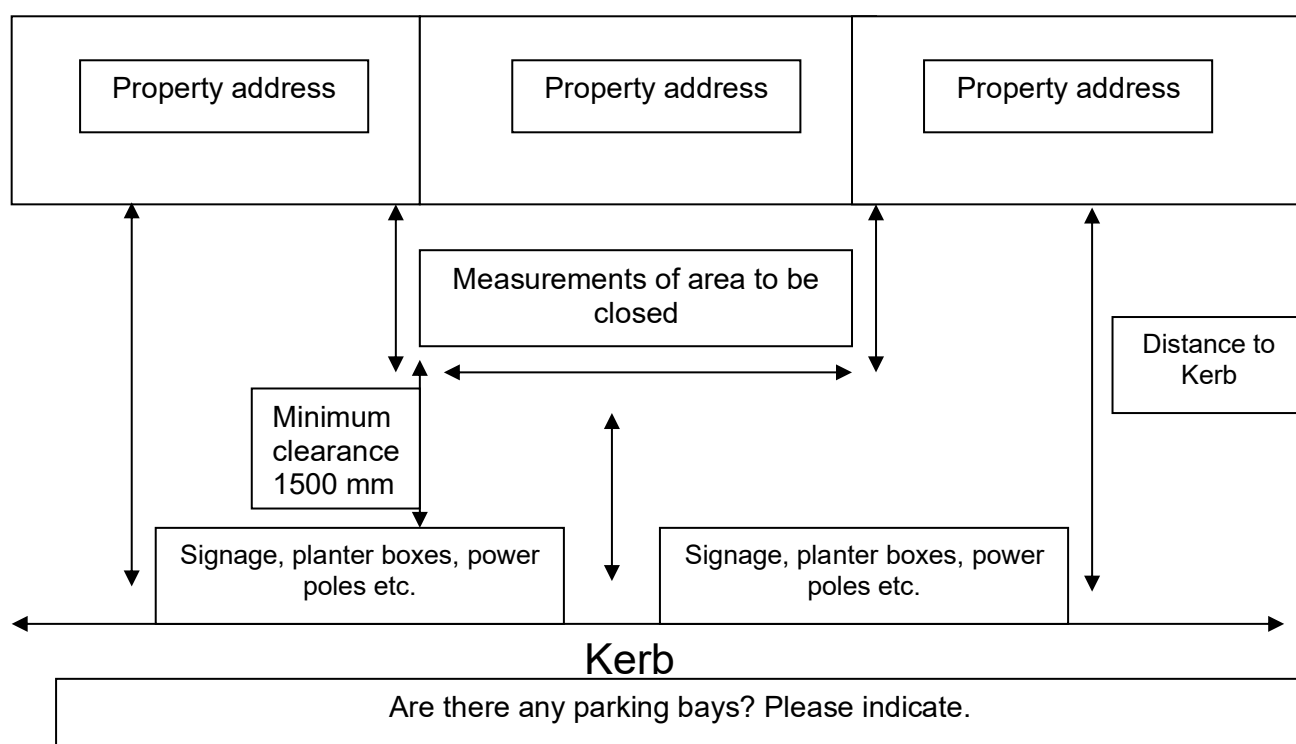
1. Any road or footpath closures will not be allowed for more than six hours, and will not continue beyond sunset, unless special permission is given from Council.
2. You must provide Council a copy of your public liability insurance.
3. Council must approve the size and shape of all hoardings set up on Council property.
4. Hoarding screens must be built with closely boarded timber or plywood between 1.8m to 2.4m in height to secure a building site and form a barrier against noise, dust and debris. Chain wire and corrugated iron fences are considered unfit for this purpose.
5. Hoardings are to be designed to withstand wind loads to AS 1170.2 with counterweights as necessary to prevent overturning. Hoardings adjoining excavations are to be designed to withstand a lateral line load of 0.75 KN/m applied at a height of 1 metre from the base and suitably guarded by barriers to prevent vehicle impact.
6. Hoardings and barricades must be in good condition, free from graffiti and maintained to the satisfaction of the Council. They should be painted in a uniform colour, preferably white.
7. All building work or site work must be kept within the hoarding.
8. Adequate safety lights must be provided to the satisfaction of the Council and generally in accordance with AS 1742. All lights must be kept lit from sunset to sunrise.
9. Perishable, dangerous or hazardous substances must not be placed within or stored in any public place.
10. Hydrants, service hatches, or other street furniture must not be covered, or access blocked, in any way. A minimum clear access of 1500mm will be required for pedestrians. This may be reduced to 1200mm at locations of street furniture or trees.
11. No advertisements or bill posters other than the contact board is to be attached to hoardings without prior approval of Council.
12. Access from existing footpaths to the temporary footpaths are to have a ramp over the kerb and channel. The ramp is to be securely fixed and be a minimum of 1.2m wide.
13. Pedestrian access must be provided and maintained so that there is a clear path with access to and from the existing footpath. A minimum footpath width of 1.5m must be maintained at all times.

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14. When work is being undertaken that is near the property boundary, a representative of the permit holder should be present to guide and protect the public.
15. Precautions must be taken before and during any works to protect and guard the safety of the public.
16. The bitumen surface of the road or the sealed surface of the footpath is not to be inserted or damaged under any circumstance
17. Decent and proper traffic barriers, appropriate "Road Closed" and any other necessary warning signs are to be securely put up and maintained across the road and footpaths so that it is safe at all times.
18. The closure is affected using approved barricades and warning signs supplied by the applicant. Council reserves the right to ask the applicant to provide more warning signs.
19. The function activities must not interfere with normal pedestrian usage of the street or residents requiring vehicular access to their properties.
20. The applicant must immediately remove all barriers and street obstructions in the event that access is required by emergency vehicles including: Victoria Police, Fire Brigade, Ambulance, East Gippsland Water and SP Ausnet.

EXAMPLE ONLY



Please attach a map similar to the above with all relative details to the application.

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