

Letter of Authorisation for Rates



- Please use this form to allow someone else to access your rates account or cancel a previous authorisation.

☐ Give permission to access my rates account to:
☐ Collect Information ☐ Update Details ☐ Both

Or

☐ Cancel previous authorisation
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Owners Details

Name:	
Property address:	
Assessment number:	
Postal address:	
	Postcode
Contact number:	
Email address:	

New Authorisation – I give permission to:

Name:	
Postal address:	
	Postcode
Contact number:	
Email address:	
Relationship:	

☐ I declare that I am the owner of this property

OR

☐ I declare that I am authorised to request these changes and I have attached the relevant documentation in support of this (information can include copy of will (for deceased estates), enduring power of attorney, VCAT order, guardianship order or certified letter of authority)

Name:	
Signature:	Date: ____/____/____

Collection notice:

East Gippsland Shire Council collects information provided by you in this form to put in your letter of authorisation request. East Gippsland Shire Council will only disclose your personal contact information to a third-party where required to do so by law. Information shared in this situation will be in accordance with the requirements of the Privacy and Data Protection Act 2014. If incorrect information or details are provided Council will be unable to assist you with this request. For more information on Council's Privacy Policy, please visit Council's *Privacy Statement* on our website or email feedback@egipps.vic.gov.au if you have any questions. SEP 26

Office use only	
CS Stamp:	IM Stamp:

Contact Council

-  **Phone:** 03 5153 9500
-  **Email:** feedback@egipps.vic.gov.au
-  **Website:** eastgippsland.vic.gov.au
-  **Mail:** PO Box 1618, Bairnsdale VIC 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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