

Payment Plan of a Fine



Service agreement:

Direct Debit	By selecting the direct debit option, you allow East Gippsland Shire to take money from your bank account. We will only take money on a business day, if the date falls on a weekend or public holiday we will take the money on the next business day.
Changes to the Direct Debit	If we need to change the direct debit we will write you a letter and give you 14 days' notice of this change. Please call us on 03 5153 9500 if you have any questions.
If you want to stop or change the Direct Debit	To change the direct debit or update your bank details you need to tell us in a letter or fill in this form and give us 14 days' notice. To stop a direct debit, you need to tell us in a letter.
Your Responsibility	You need to make sure there is enough money in your bank account for each direct debit. You may be charged fees by your bank if there is not enough money. You should check your bank statement to make sure the right amount of money has been taken out by us. If your payment dishonours three times, your direct debit will be cancelled and you will need to find another way to pay your account.
Accounts	You should make sure that a direct debit can be taken from your bank and your account details are correct. Check with your bank if you have any questions about direct debit.
Confidentiality	Confidentiality means we will keep your information private. We will do what the law says. You can ask for a copy of our Privacy Policy.

Applicant details:

First name:	Surname:
Home address:	
	Postcode:
Postal address:	
	Postcode:
Contact number:	
Email address:	
What type of fine do you have? (please tick the box)	
☐ Parking ☐ Animal ☐ Local Laws ☐ Fire Prevention ☐ Litter ☐ Health	

Fine details: (your number can be found in the top right-hand corner of your fine)

Fine Number:	Vehicle registration or animal number if applicable:	Amount:
IF:		\$
IF:		\$

Collection Notice

East Gippsland Shire Council collects information provided by you in this form to consider your application for a payment plan of a fine. East Gippsland Shire Council will only disclose your personal contact information to a third-party where required to do so by law. Information shared in this situation will be in accordance with the requirements of the Privacy and Data Protection Act 2014. If incorrect information or details are provided Council will be unable to assist you with this request. For more information on Council's Privacy Policy, please visit Council's [Privacy Statement](#) on our website or email feedback@egipps.vic.gov.au if you have any questions. AUG 26

IF:		\$
IF:		\$

Payment plan details:

Please provide reasons why you would like to be considered for this payment plan:

There is a minimum amount that needs to be paid on each fine.
The minimum amount is \$10.00 a week, \$20.00 a fortnight or \$40.00 a month.

- ☐ Weekly - Amount \$ _____
☐ Fortnightly - Amount \$ _____
☐ Monthly - Amount \$ _____

First Debit to be made on: ____/____/____

Do you have one of the following? (Please attach a copy)

☐ Pensioner Concession Card
 ☐ Veterans Affairs Gold Card
 ☐ Health Care Card

How do you wish to make payments?

- ☐ In person at one of Council's Service Centres
 ☐ Direct Debit from bank account.
Complete bank details below.

Bank Details:

Name of Bank:	
Bank address:	
	Postcode:
Name of Account :	
BSB Number:	Account Number:

I declare that:

- All the information on this form is correct.
- I understand that my application will be decided on the information I have provided.
- I agree that I have read this form and understand the direct debit agreement between East Gippsland Shire Council and me

Signature:

Name: _____ Date: ____/____/____

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Office Use Only:

CS Stamp:

IM Stamp:

Contact Council

-  **Phone:** 03 5153 9500
-  **Email:** feedback@egipps.vic.gov.au
-  **Website:** eastgippsland.vic.gov.au
-  **Mail:** PO Box 1618, Bairnsdale VIC 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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